



## **Terms and Conditions of Enrolment for Intensive Language Courses (2 months)**

### **1. General Requirements**

As a rule, course participants must be at least 18 years of age. For minors, there are special terms and conditions which will be agreed upon on a case by case basis between the legal guardians and interDaF.

### **2. Terms of Payment and Course Fees**

- 2.1 The course fees are currently €1,575.00 per course. The payment of these fees is due upon registration.
- 2.2 All bank fees and any other charges in conjunction with payment of the course fees are to be paid by the participant.
- 2.3 Fees for classes missed due to non-attendance by the participant shall not be reimbursed.

### **3. Contract**

- 3.1 A contract concerning participation in the language course shall come into existence once confirmation has been made by interDaF.
- 3.2 This confirmation shall be dispatched by interDaF following the receipt and processing of the participant's registration form and the course fees.
- 3.3 Should participants wish to alter the data contained in the contract, thus causing additional administrative work, the first such alteration shall be free of charge. All subsequent alterations shall be subject to a processing fee of €100.00. This fee will only be charged once for all courses booked.

### **4. Cancellation**

- 4.1 Notice of cancellation must be submitted in writing. Notice of cancellation shall take effect upon receipt by interDaF. Notice of cancellation is applicable, unless explicitly stated otherwise, to all courses booked with interDaF.
- 4.2 interDaF shall retain an administrative fee of €100.00 from participants who cancel their participation two weeks or more before the start of their course.
- 4.3 Participants who cancel their registration later than two weeks before the beginning of their course shall only be entitled to reimbursement if their place in the course can be filled by another participant. In this case interDaF shall retain an administrative fee of €150.00.  
Participants who cancel their participation after the start of a course without having completed the enrolment process in Leipzig shall not be entitled to have any of the paid fees returned unless they can prove exceptional personal circumstances e.g. serious illness, a death in the family, or non-receipt of an entry visa.



Any such claims must be made within the first four weeks of the first course booked. In this case interDaF shall return the course fees less an administrative fee of €150.00. Participants, who wish to postpone their course participation for the above-mentioned exceptional reasons, must inform interDaF no later than four weeks after the start date of the first course booked.

- 4.4 We recommend a travel cancellation insurance be taken out in the participant's home country.

## **5. Termination**

- 5.1 Participants who leave a course which is already underway without citing any verifiable exceptional personal reasons shall not be entitled to have any of their fee returned. For courses booked subsequently, the cancellation terms set out in section 4 apply.
- 5.2 If serious personal reasons are cited, interDaF shall return a portion of the course fees less an administrative fee of €150.00. In such cases, a written application for the partial reimbursement the course fees, citing the reasons involved, must be submitted by the end of the course. The cancellation is applicable, unless explicitly stated otherwise, to all courses booked with interDaF.

## **6. Arrival**

- 6.1 The start of the course (first day of the course) is the day of official enrolment. In the event of any delay, interDaF must be notified immediately.
- 6.2 Participants who arrive until the third day of the course can only be permitted to join the course already underway if all admission requirements acc. 7.3 are met.
- 6.3 If the admission requirements acc. 7.3 are not met it is compulsory to take the central entrance test.

## **7. Course Level Assignment**

- 7.1 Preliminary placement in a particular course level is based on the information provided in the participant's registration form. The participant is responsible for providing proof of the language level required for direct entry into a course. interDaF reserves the right to assess the participant's language level upon entry.
- 7.2 Final placement in a particular course level is based on the assessed knowledge of German.
- 7.3 interDaF certificates of the previous language course will be accepted for direct admission to a course. Furthermore, certificates issued by the Goethe Institute and telc certificates stating the completion of the previous language level will be recognised for the same purpose. These certificates must be submitted before the beginning of the language training at interDaF.



After the start of the language education at interDaF only the results of the interDaF test or the interDaF exam at the end of each language course shall be binding for the further language training with interDaF. In order to continue with the next level course participants need to pass the interDaF test or exam. Furthermore, certificates of higher language levels acquired at other institutes during the language education at interDaF cannot replace the interDaF tests or examinations.

- 7.4 If the results of the placement test differ from the preliminary placement the participant will be assigned to another course, suitable to his or her language level.

## **8. Responsibilities of the Participant**

- 8.1 It is the responsibility of the course participant to ensure that his or her stay in Germany is legal. interDaF assumes that participants have a valid entry and residence permit for the duration of the course.
- 8.2 The course participant is solely responsible for his or her own health, accident, liability and personal property insurance. interDaF assumes no liability whatsoever in this field.
- 8.3 The course participant is required to obey all course regulations and all house rules for the duration of his or her stay with interDaF. This applies in particular to compulsory attendance. Should interDaF detect repeated and unauthorized absence, and the course participant does not alter his or her behaviour in spite of a formal reminder, he or she can be excluded from further participation in the course. In this case course fees will not be refunded.
- 8.4 Communication during language tuition is equally influenced by nonverbal elements such as gestures and facial expressions. The faces of the participants must therefore be clearly and completely visible in the classroom and during test situations or exams.

## **9. Liability**

- 9.1 interDaF shall not be liable for the unavoidable cancellation of its services due to force majeure or other reasons for which it cannot be held responsible.
- 9.2 Course participants shall be responsible for any damage culpably caused by them.

## **10. Protection of Privacy**

Course participants shall consent to having their personal data (e.g. name, home address, address in Germany, citizenship, date and place of birth) electronically stored by interDaF. These personal data are collected and processed in accordance with the [provisions of the DSGVO](#).

## **11. Applicable Law, Place of Jurisdiction**

This contract shall be governed by German Law. The venue for the settlement of any disputes shall be Leipzig.